



Airport
Committee for
Emergency
Preparedness
(ACEP)

August 25, 2021

Agenda

Welcome

Basic review of Norfolk International Airport
Emergency Plan (AEP)

Questions or Comments

Airport Emergency Plan (AEP)

- Part of Airport Certification Manual (ACM)
- Required by FAA Part 139
- Basic Plan / 19 Sections and Exhibits
- Applies to all NAA operations and any agency with a role

Basic Plan

- Purpose
- Situation and Assumptions
- Operations
- Organization and Assignment of Responsibilities
- Administration and Logistics
- Development and Maintenance
- Authorities and References
- Sections 1-10 (Functional Annex) and Sections 11-19 (Hazards)

Section – 1 Command and Control

- How incidents will be directed
- NIMS
- IC
- EOC – Airport Fire Station
- Departmental Positions

Section - 2 Communications

- Communications for direction and control of emergency operations
- Types
 - 800MHz (base/mobile/portable)
 - ATCT
 - Telephone (land/cellular)
 - Ring-down Line
 - UHF / VHF
- Command Center
- Amateur - backup

Section - 3 Alert Notification and Warning

- Airport Field Emergency Alarm System
 - Richmond Alarm – Norfolk Fire-Rescue, VBFD, VBEMS
- Ring-down Line
- 800 MHz
- Public Address System
- Fire Alarm System
- Employee Information Line
- EverBridge
- Norfolk Alert – City of Norfolk EOC

Section - 4 Emergency Public Information

- Dissemination of information to public
 - Direct, media, EAS
- Public Information Director
- Director of Marketing

Section - 5 Protective Action

- Evacuation
 - Airlines, vendors, partners, etc.
- Shelter-In-Place
 - Public address, in-person, etc.

Section - 6 Law Enforcement and Security

- Airport Police Department
 - Law Enforcement
 - Security and Safety
 - Canine
 - Traffic Control
 - Evacuation
 - Search and Rescue
 - Dispatch Operations
- Emergency Management
- NPD, VBPD, VSP

Section - 7 Firefighting and Rescue

- Airport Fire Department
 - ARFF
 - EMS
 - Haz-Mat
 - Airport Index
- NFR, VBFD, VBEMS

Section - 8 Health and Medical

- Tidewater Emergency Medical Services (TEMS)
 - MCI
 - MMRS
 - DMAT
 - CISD
- Office of the Medical Examiner
- Public Health
- CDC
- Norfolk Public Utilities, DEQ, HRSD

Section - 9 Resource Management

- Manage resources, supplies, personnel, etc.
- Agreements
- Supporting agencies/Vendors
- Finance

Section - 10 Airport Operations and Maintenance

- Operations and Maintenance Departments
- Airside operations
- Landside operations
- Storm events

Section - 11

Aircraft Incidents and Accidents

- Emergency plans for aircraft related incidents or accidents
- Commercial, Cargo, General Aviation, Diversion
- Index “C”
- Alert Classifications (1, 2, and 3)
- Off Airfield incidents

Section - 12 Terrorism Incidents

- Found in Airport Security Program - SSI

Section - 13 Structural and Fuel Storage Area Fires

- AFD
- NFR and VBFD
- Firefighting Systems
- Fuel Farm
 - 440,000
- Fuel Loading
- Fuel Trucks
 - 1,000-8,000

Section - 14 Natural Disasters

- All hazards response
 - Alert / Watch / Warning
- Storm Desk
- HSIN
- EOC
- VDEM – State EOC

Section - 15 Hazardous Materials Incident

- On Property
 - Aircraft / Fuel / Cargo
- Off Property
 - Navy / Rail / Interstate / Local Road / Moore's Bridges
- AFD
- NFR / Southside RHMT

Section - 16
Sabotage, Hijack
and Unlawful
Interference with
Operations

- Found in Airport Security Program - SSI

Section - 17 Failure of Power for Movement Area Lighting

- Critical Infrastructure
- Dominion Power
- Generator
- Emergency Lighting
 - AFD / Operations

Section - 18 Water Rescue Situations

- NAA Responsibility
 - 2 miles
- Chesapeake Bay / Lake Whitehurst / Denny's Canal
 - 19' RIB / 14' Jon / Air-Trac / Hose
- Mutual Aid
 - USCG / NFR / VBFD / NPD / VBPD / MIRT / Navy / VMRC

Section - 19

Crowd Control

- Crowd Management / Crowd Control and Dispersal
- APD
- Lawful / Unlawful / Planned Events / Spontaneous Events
- “Time, Place, and Manner”

Exhibits Section

- Glossary of Terms
- Emergency Notification Procedures
- Communications System
- NAA EOC Sections
- NAA EOC Staffing by Department
- Law Enforcement / Security Maps
- Telephone Directory
- EOC – Command and Control
- Water Rescue Maps
- MIRT – Mutual Aid Agreement
- Local Area Hospitals
- Radio Frequencies – UHF

Exhibits Section Cont.

- Radio Frequencies – 800MHz
- Grid Map
- ARFF Weights and Heights
- Mutual Aid Agreements
- NAA Communicable Disease Plan
- NAA Elevator Locations
- NAA Staff Radio Call Signs
- NAA Language Assistance Plan

Questions or
Comments...

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